

# CITY OF BROOKHAVEN, GEORGIA

## CITY COUNCIL

J. Max Davis, Mayor

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Rebecca Chase Williams – District 1

Jim Eyre – District 2

Bates Mattison – District 3

Joe Gebbia – District 4

## APPROVED MINUTES

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**December 12, 2012**

**7:00 PM**

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St. Martin's Episcopal School 3110-A Ashford Dunwoody Road, NE, Brookhaven, GA 30319

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### A) CALL TO ORDER – Mayor J. Max Davis

Mayor J. Max Davis called the meeting to order at 7:00 p.m.

### B) ROLL CALL – Acting City Clerk

- Members present: J Max Davis, Rebecca Chase Williams, Jim Eyre, Joe Gebbia

### C) PLEDGE OF ALLEGIANCE – Led by Mayor J. Max Davis

### D) OPENING REMARKS – Mayor J. Max Davis

### E) MINUTES – December 10, 2012 meeting

**Motion and Vote:** Councilmember Joe Gebbia moved to approve the minutes from the December 10, 2012, City Council meeting with one amendment as requested by Councilmember Jim Eyre. The day of the next City Council meeting was Wednesday, December 12, 2012. Councilmember Rebecca Chase Williams seconded the motion. The minutes were approved as amended.

### F) CONSENT AGENDA *(None at this time)*

### G) ANNOUNCEMENTS *(None at this time)*

### H) REPORTS AND PRESENTATIONS

**Presentation:** Jed Beardsley provided an update on the lease negotiations and preparation for office layout for the City of Brookhaven's temporary office space at 200 Ashford Center North, Suite 150, Atlanta, GA 30338.

### I) OLD BUSINESS

1. ***ACTION ITEM*** – Consideration and Authorization to Issue Request for Proposal (RFP) to Hire Executive Search Firm to Identify Candidates for City Manager.

**Motion and Vote:** Councilmember Rebecca Chase Williams moved to Approve a Contract with Slavin Management Consultants for an Executive Search for City Manager. Councilmember Jim Eyre seconded the motion. The motion carried unanimously.

### J) NEW BUSINESS

2. ***ACTION ITEM*** – Consideration and Authorization to Contract with and Appoint Interim City Manager.

**Motion and Vote:** Councilmember Joe Gebbia moved to Ratify the Appointment of Marie Lewis Garrett as the Interim City Manager. Councilmember Jim Eyre seconded the motion. The motion carried unanimously.

3. ***ACTION ITEM*** – Consideration and Authorization to Contract with and Appoint Interim City Clerk.

**Motion and Vote:** Councilmember Jim Eyre moved to table the Consideration and Authorization to Contract with and Appoint an Interim City Clerk until the next Special Meeting of the City Council. Councilmember Joe Gebbia seconded the motion. The motion carried unanimously.

**4. *ACTION ITEM* – Consideration and Authorization to Contract with and Appoint Interim Finance Director/City Accountant.**

**Motion and Vote:** Councilmember Jim Eyre moved to table the Consideration and Authorization to Contract with and Appoint Interim Finance Director/City Accountant until the next Special Meeting of the City Council. Councilmember Joe Gebbia seconded the motion. The motion carried unanimously.

**5. *ACTION ITEM* – Consideration of Governor’s Commission’s Recommendation on Contract and Task Order Award for Finance and Administration. – Mayor J. Max Davis & William Riley**

**Motion and Vote:** Councilmember Jim Eyre moved to Accept the Governor’s Commission’s Recommendation to Contract with (1) UHY Advisors, (2) JAT Financial and (3) Severn Trent, and to Issue a Task Order to UHY Advisors for the City of Brookhaven’s Finance and Administration services. Councilmember Rebecca Chase Williams seconded the motion. The motion carried unanimously.

**6. Discussion and Determination of Next City Council Meeting. – Mayor J. Max Davis**

**Results:** The next City Council meeting was planned for Friday, December 14, 2012 at 7:00 p.m. at St. Martin’s Episcopal School in the Atrium. The City Council tentatively made plans for two additional meetings: (1) Sunday, December 16, 2012, at 10:00 p.m. at St. Martin’s Episcopal School and (2) Monday, December 17, 2012, at 12:00 a.m. at St. Martin’s Episcopal School.

**K) OTHER BUSINESS** (*None at this time*)

**L) PUBLIC COMMENTS** – Public comments were provided.

**Public Request:** Between now and December 19, 2012, please text once every 24 hours the following text “502pbf” to number “95248” in order to assist Woodward Elementary receive a grant for new playground equipment.

**M) EXECUTIVE SESSION** (*Not needed*)

**N) ADJOURNMENT**

**Motion and Vote:** Councilmember Rebecca Chase Williams moved to adjourn the meeting. Councilmember Joe Gebbia seconded the motion. The motion carried unanimously. The meeting adjourned at 7:35 p.m.